



NDFBSA Board Meeting Minutes Thursday, April 6th, 2017 Holiday Inn Fargo

Members Present: Kathryn Roemmich, Amber Nelson, Amy Wesley, Angela Vojacek, Rhonda Lura, Luke Klefstad, Angie Schon, Marisa Misek, Morgan Nerat, Allison Bitz, Katie Renner, Diana Weber, Nicole Justesen, Amy Oehlke

Members Absent: Tenille Larson

1. Call to order: Kathryn Roemmich
2. Introductions
 - a. We have five new board members.
 - b. Ice breaker video
3. Approve President Elect appointment
 - a. Kathryn motioned to approve Luke Klefstad as the President Elect nominee, Katie seconded. Discussion related to points that Luke has brought to our board from experience in work as well as on other boards. All members present were in favor. Motion carried.
4. Nominate and approve Secretary officer
 - a. Kathryn motioned to approve Amber Nelson for a second term as secretary, Luke seconded. There were no other nominations discussed. All members present were in favor. Motion carried.
5. Treasurer position
 - a. Angie will continue on as treasurer this year and Marisa will be shadowing Angie this to take over the position next year.
6. Ex Officio
 - a. Diana explained her role on the Family Based board.
7. Future meeting dates reviewed – third Friday of every month. We will have polycom available in the winter months, however the goal would be to meet face to face so there is not so much of a disconnect.
 - a. 6/16 (will be retreat day, so this is tentative); 7/21; 8/18; 9/15; 10/20; 11/17; 12/15
Polycom; 1/19; 2/16; 3/9 Holiday Inn



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- b. FM Area Foundation (409 7th Street South, Fargo ND 58103) – they offer their board room for free which includes polycom. Kat tentatively booked the room for our meetings. They also have an option for conference calls.
 - c. After missing three consecutive meetings, we would vote and look at appointing another person to fill the spot.
 - d. Meeting times: 10 am to 2 pm.
 - e. Conference committee is optional, otherwise you would need to participate in one committee. Conference meetings start in August. If you choose not to participate in conference committee, please let us know.
8. Retreat discussion
- a. Update on what we generally cover at the retreat meeting – committees, spending plan.
 - i. Kat reviewed what the committees are and what they do.
 - b. Discussion of potential dates: May 11/12; May 15/16; May 18/19; June 1/2 (last day of school?); June 5/6; June 12/13; June 15/16
 - i. Retreat date (tentative): June 15 (evening), June 16 (9 am – 2 pm)
 - c. Potential activities: Escape room, Cooking demo/training, SkyZone
 - i. Activity: cooking demo/training. Kat will be checking into this further.
9. Request feedback for the Post Conference Report (notepad we have been working on throughout the week). Rachel is in charge of putting this together as the outgoing conference chair. We will receive a new copy at the Retreat.
10. Pass around sheet to gather contact information. This also goes on the NDFBSA website. Clarify if you do not want your cell number posted on the website.
11. Evaluations assignment as Ashley K is no longer on the board.
- a. We do a giveaway of a \$25 giftcard for those who fill out evaluation forms.
 - b. Surveys are through SurveyMonkey. Evaluations are done within 30 days. Look at sending out the surveys next week. Amy O is agreeable to do this and Rhonda will help also. Kathryn will check in with Ashley and see how she has the guidelines for surveys drawn out.
12. Other business and feedback regarding 2017 conference – there have been quite a few positive requests about the conference. Comments about shorter lunch times to allow for an earlier ending time. Silent auction suggestions for next year to make the process flow



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smoother for next year. Estimated totals from the silent auction - \$2888. Possibly round tables next year versus long to aid with networking. Thursday night Board meeting versus Friday so more people are able to attend and not feel rushed.

13. Adjourn

- a. Allison motioned to adjourn the meeting, Luke seconded. Discussion related to Robert's Rules. All members present were in favor. Motion carried.

Respectfully submitted,

Amber Nelson MS/LAC, LPC

NDFBSA Secretary