

Members Present: Ethan Hoepfner, Luke Klefstad, Marisa Misek, Amber Nelson, Morgan Nerat, Kathryn Roemmich, Cheryl Thomas, Raeann Kaczmariski, Kara Eastlund, Kelsey Buss, Allison Bitz

Members Absent: Diana Weber, Anna Weisbeck, Joely Davidson, Vincent Roehr

Phone conference line: 1-800-220-9875 and Participation code: 18716452#

1. Call to order – President Luke Klefstad
 - a. Roll call

2. Secretary’s Report - Amber Nelson
 - a. Review and approve previous meeting minutes (6/15/18 – Board Retreat)
 - i. Ethan motioned to approve the board retreat meeting minutes from 6/15/18, Raeann seconded. There was no discussion. All members present were in favor. Motion carried.

3. Treasurer’s Report – Marisa Misek
 - a. Review and Approve past reports (June and July 2018)
 - i. Invite Jeremy to next board meeting in October to talk about switching to a different type of account.
 - ii. Morgan motioned to approve the Treasurer’s report from June and July 2018, Kathryn seconded. There was no discussion. All members present were in favor. Motion carried.
 - b. Spending Plan for 2018-2019 – Already approved during Board Retreat in June.
 - c. 501(c)3 vs. 501(c)4 status
 - i. Continue to work on.

4. Committees Reports
 - Membership Committee
 - Chair: Morgan Nerat
 - Members: Kelsey, Kara, Marisa, Ethan, Kathryn
 - RegOnline vs NDFBSA website
 - Looking into having registration through our website versus RegOnline. Might not be something we do this year but could be something we do in the future. Morgan is planning to meet with Tellwell to see what this would entail.
 - Discussion regarding utilization of checks as an option for reimbursement versus RegOnline as a preference. It was decided that a motion was not needed at this time.

 - Conference Committee –
 - Chair: Morgan Nerat
 - Vice-Chair: Kathryn Roemmich



- Members: Allison Bitz, Kelsey Buss, Joely Davidson, Kara Eastlund, Ethan Hoepfner, Raeann Kaczmarek, Luke Klefstad, Marisa Misk, Amber Nelson, Morgan Nerat, Vincent Roehr, Kathryn Roemmich, Cheryl Thomas, Anna Weisbeck, Diana Weber, Amy Bakken, Heather Carr, Emelia Fahrman, Nicole Justesen, Danelle Klamon, Sonja Mclean, Amy Oehlke, Angela Schon, Amy Sieling, Rachel Silbernagel
 - Ideas for identifying potential sponsors
 - Identify Potential Sponsors (by October)
 - Prepare Sponsorship Package (by November or sooner)
 - Negotiate the Sponsorship (by December) (this is so we can distribute the sponsor with the conference program/brochure)
 - Joely has been working on sponsorship and have been looking at national sponsorship packages for ideas that we can use. Kat and Joely will continue to work on the draft of the packages
 - Sponsorship packages ideas (benefits were reviewed and discussed): Platinum \$6000, Gold \$4000, Silver \$3000, Bronze \$
 - Patron/Exhibitor sponsorship
 - Add logo to back of conference t shirt
- Standards Committee –
 - Chair: President Elect Allison Bitz
 - Members: Anna, Vincent
 - Student scholarship timelines
 - Award Nomination solicitation timeline
 - Allison will reach out to Diana to send out emails to people regarding a call for nominations
- Nominating Committee –
 - Chair: Ethan Hoepfner
 - Members: Joely, Cheryl, Vincent, Anna
 - List of openings for outgoing BOD members due by December 21st
 - Contact list assists in keeping track of terms
 - Anna plans to talk with Luke regarding possible resignation from the board. We would have to look at voting on someone to finish her term.
- Public Relations Committee –
 - Chair: Anna Weisbeck – Allison will fill in until we find a replacement
 - Social Media Calendar
 - Branding Package
 - Members: Amber, Sonja, Raeann, Cheryl, Kathryn, Joely, Kelsey
 - Apparel
 - Website board rep – Kelsey and Morgan

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.



8. Additional Business

9. Adjourn

- a. Kathryn motioned to adjourn the meeting, Ethan seconded. There was no discussion. All members present were in favor. Motion carried.

NDFBSA Board Meeting schedule

- October 19th 12:00pm-2:00pm – after Conference Committee meeting - FM Area Foundation 409 7th St S, Fargo, ND 58103
- December 21st 12:00pm-2:00pm – after Conference Committee meeting – location TBD
- February 15th 12:00pm-2:00pm – after Conference Committee meeting - FM Area Foundation 409 7th St S, Fargo, ND 58103
- **Conference Week: Tuesday March 26-Friday March 29 at Holiday Inn Fargo**

Respectfully submitted
Amber Nelson MS/LAC, LPC
NDFBSA Secretary

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