

Members Present: Luke Klefstad, Allison Bitz, Anna Weisbeck, Cheryl Thomas, Ethan Hoepfner, Morgan Nerat, Kathryn Roemmich, Kara Eastlund, Kelsey Buss

Members Absent: Diana Weber, Raeann Kaczmarski, Vincent Roehr, Joely Davidson, Marisa Misek

Phone conference line: 1-800-220-9875 and Participation code: 18716452#

ZOOM: <https://thevillagefamily.zoom.us/j/562449213>

1. Call to order – President Luke Klefstad
2. Secretary’s Report - Amber Nelson
 - a. Review and approve previous meeting minutes (Oct 2018)
 - b. Ethan motioned to approve the board meeting minutes from 10-19-18, Morgan seconded. There was no discussion. All members present were in favor. Motion carried.
3. Treasurer’s Report – Marisa Misek
 - a. Review and Approve past reports (Oct 2018) – tabled until next meeting
 - b. Investment policy statement action plan
4. Committees Reports
 - Membership Committee
 - Chair: *Morgan Nerat*
 - Members: *Kelsey, Kara, Marisa, Ethan, Kathryn*
 - Eventbrite
 - Obtaining/accessing history/info from RegOnline
 - Morgan still has access to and full capabilities to use RegOnline despite the fact that we are no longer using them. She plans to talk with them regarding this further as it is nice to see the past themes/topics, but we have this in another form if needed. We don’t necessarily need access to the information and would be ok to move forward with complete termination.
 - Conference Committee –
 - Chair: *Morgan Nerat*
 - Vice-Chair: *Kathryn Roemmich*
 - Members: *Allison, Kelsey, Joely, Kara, Ethan, Raeann, Luke, Marisa, Amber, Morgan, Vincent, Kathryn, Cheryl, Anna, Diana, Amy B., Heather, Emelia, Nicole, Danelle, Sonja, Amy O., Amy Sieling and Rachel*
 - Work toward March 8th as date for silent auction items.



- Standards Committee –
 - Chair: *President Elect Allison Bitz*
 - Members: *Anna, Vincent*
 - Review student scholarship
 - Submitted applications to college contact people. We have not received any yet.
 - Review Conference Award Nominations – we received one in PO Box. Ali will check with Diana to see if she can send out the email again. It will also be in the confirmation email for Eventbrite.
 - Nominations due by Feb 15, 2019
 - **Provider Award** – for an individual who has exemplified the Family Based Services philosophy in their professional practice.
 - **Program Award** – for outstanding or innovative family services or for a program that fills a gap in the existing services.
 - **Lifetime Membership Award** – for an individual who has provided a minimum of 7 years of meritorious service and/or employment in support of Family Based Services philosophy.
 - **Special Recognition Award** – for a person or program that is innovative and responsive to immediate needs, or current issues in keeping with a Family Based Services philosophy.
 - **President’s Award** – a discretionary award, used by the NDFBSA Board to identify individuals or programs that excelled in providing family based services over time

The criteria for nomination of an individual or program include:

1. Outstanding and significant support of Family Based Services philosophy and mission
2. Exceptional leadership
3. Significant contribution to community
4. Demonstration of creativity in pursuit of Family Based Services
5. Innovative use of resources, personnel and/or collaboration

- Nominating Committee –
 - Chair: *Ethan Hoepfner*
 - Members: *Joely, Cheryl, Vincent, Anna*
 - List of openings for outgoing BOD members due by December 21st
 - Amber and Kat are outgoing, however Kat can be nominated again
 - Nominations should be in by the week of the conference.
 - Inquiry regarding parent representative nominations.
 - Secretary
 - Treasurer shadow
 - Updated forms

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.



- Public Relations Committee –
 - Chair: *Anna Weisbeck* – *Allison* will fill in until we find a replacement
 - Members: *Amber, Sonja, Raeann, Cheryl, Kathryn, Joely, Kelsey*
 - Spotlight Agency – Silent Auction
 - Nomination: *Imagine Thriving*.
 - Discussion of potentially tying president’s award to spotlight agency.
 - *Amber* motions for *Imagine Thriving* as the spotlight agency and recipient of the silent auction proceeds, *Kelsey* will second. There is no additional discussion. All members present in favor. Motion carried.
 - *Kathryn* motions to accept *Imagine Thriving* as the recipient of the President’s award, *Ethan* seconds. No additional discussion. All members present were in favor. Motion carried.

8. Additional Business

9. Adjourn

- a. *Kathryn* motioned to adjourn the meeting, *Anna* seconded. There was no discussion. Motion carried.

NDFBSA Board Meeting schedule

- February 15th 12:00pm-2:00pm – after Conference Committee meeting - FM Area Foundation 409 7th St S, Fargo, ND 58103
- **Conference Week: Tuesday March 26-Friday March 29 at Holiday Inn Fargo**

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