



Members Present: Joely Davidson, Kristi Ventzke, Cheryl Thomas, Ethan Hoepfner, Kara Eastlund, Kelsey Buss, Kat Roemmich

Members Absent: Diana Weber, Emily Althoff, Jessica Fleck

1. Call to order – 12:15 Joely Davidson
 - a. Introductions
 - b. Review Mission of NDFBSA
 - c. Review of Roberts Rules
2. Board of Directors Manual & Reference
 - a. Review Bylaws
 - i. Kristi Ventzke will get NDFBSA binder from Luke Klefstad
 - b. Identification of member roles & responsibilities
3. Treasurer's Report
 - a. Spending Plan for 2020-2021
 - i. Need more information on what the 2020-2021 year will look like in order to complete budget at this time.
 - b. IRS status
 - i. Allie has Treasurer info in her possession.
4. Annual Membership Update – Ethan Hoepfner
5. Committees & Assignments
 - Membership Committee – Chair: BOD At-Large
 - Registration
 - i. Discussion of membership fees. Fees to be addressed after exploring options and making decisions of how conference will be held this year due to COVID-19.
 - ii. Discussion of topics and ideas for format of conference.
 - Conference Committee – Chair: Kelsey Buss; Vice-Chair: Allison Bitz
 - CEU/Signature form
 - Contracts
 - Surveys
 - No discussion due to unknowns of conference at this time.
 - Standards Committee - Chair: President Elect – Cheryl Thomas
 - Award nominations, publicity for award recipients, bylaws.
 - No discussion due to unknowns of conference at this time.



- Nominating Committee – Chair: BOD At-Large
 - Fill vacancies on board, ballots for voting on vacancies (template is in packet for ballot), references for people we are appointing and bringing in for both board members and parent representatives (asking for two references)
 - i. Motion made by Kat Roemmich to nominate Kristi Ventzke to Secretary position.
 - ii. Motion seconded by Ethan.
 - iii. No Discussion
 - iv. Kristi abstained. All in favor.
 - v. Motion made by Kat Roemmich to nominate Cheryl Thomas to President Elect.
 - vi. Motion seconded by Kara Eastlund.
 - vii. No Discussion.
 - viii. All in favor of Cheryl Thomas as President Elect.
 - ix. Motion made by Ethan Hoepfner to nominate Emily Althoff to Board for 2020-2021 year.
 - x. Motion seconded by Kelsey.
 - xi. No Discussion.
 - xii. All in favor of Emily Althoff being on Board for 2020-2021 year.
 - xiii. Motion made by Ethan Hoepfner to nominate Jessica Fleck to Board for 2020-2021 year.
 - xiv. Motion seconded by Kat Roemmich.
 - xv. No Discussion.
 - xvi. All in favor of Jessica Fleck being on board for 2020-2021 year.
 - xvii. Discussion of role of Treasurer. Discussed Parent Rep as possibility of Treasurer.

- Public Relations Committee – Chair: BOD At-Large
 - Social media
 - Silent Auction
 - NDFBSA display board
 - No discussion due to unknowns of conference at this time.

8. Strategic Plan

- COVID-19 update and upcoming conference

Adjourn: Ethan Hoepfner motion to adjourn meeting. Kelsey Buss second. Meeting adjourned 1:35pm.

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.



NDFBSA Board Meeting Schedule

- **September 18th 10:00am-2:00pm Conference Committee meeting**
- October 16th 10:00am-12:00pm Conference Committee before board meeting
- **November 20th 10:00am-2pm Conference Committee meeting**
- December 18th 10:00am-12:00pm Conference Committee before board meeting
- **January 15th 10:00am-2:00pm Conference Committee meeting**
- February 19th 10:00am-12:00pm Conference Committee before board meeting
- **March 12th 10:00am-2:00pm Holiday Inn Rep Meeting Conference Committee meeting**
- March 23rd 5:00pm-7:00pm President's Dinner Conference Committee meeting
- **Conference Week March 23rd -March 26th at Holiday Inn Fargo, ND**

Respectfully submitted by Kristi Ventzke 8/26/20

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