



Members present: Amy Oehlke, Kathryn Roemmich, Luke Klefstad, Allison Bitz, Cheryl Thomas, Sonja McLean, Rachel Silbernagel, Angela Schon, Amber Nelson, Diana Weber, Kelsey Buss, Kara Eastlund

Members absent: Nicole Justesen, Marisa Misek, Morgan Nerat, Katie Renner, Rhonda Lura

1. Call to order- President Kathryn Roemmich
2. Introductions
 - a. Welcome Cheryl Thomas
 - i. Tenille Larson resigned and Cheryl was voted in by the board to take her vacancy on the board.
 - b. Updated contact list provided to the board, an update was needed and another updated list will be emailed out to the board. Let Kat know about any additional changes to the contact list so they can be included. Years that an individual were elected were included to aid in keeping track of terms for the nominating committee.
3. Secretary's Report- Amber Nelson
 - a. Approval of previous meeting minutes – were sent out prior to the meeting. After discussion, the board and conference minutes will come out the week after the meeting.
 - b. Angela motioned to approve the board minutes from 8/18/17, Luke seconded. There was no discussion. All members present were in favor. Motion carried.
4. Treasurer's Report- Angela Schon
 - a. Review and approval of reports.
 - b. New Business: \$50 check that had bounced is a wash. Our 1096 and 1099 forms were filed. Update on interest earned since switching banks. Thoughts about adding a sponsorship line were discussed.
 - c. Amy motioned to approve the Treasurer's report, Kelsey seconded. There was no discussion. All members present were in favor. Motion carried.
5. Committee Reports
 - a. Membership Committee- Chair: Morgan; Angela, Amber, Marisa, Amy Bakken
 - i. RegOnline mobile site or mobile app feedback: Morgan
 1. Has done continued research on the app (Crowd Compass). It is a two-year contract, but if we don't like it after the first year we can cancel free of charge. Each year is \$2500 – for a total of \$5000 for 2 years. Not sure if it is needed due to costs, since most of our information is out there already. Another conference did have this application; however they did not choose to continue. Would need another person to help out with this since it is a lot of additional work. Decided against this option as we could find a better use for this money.
 - ii. Changes were made to the registration form.
 - b. Conference Committee- Chair: Past President, Amy Oehlke ...
 - i. Contract with Holiday Inn scheduled
 - ii. Kat is still in contact with the FM CVB for quotes on area convention centers to ensure best bid. We don't have any bids at this point, however it is not a pressing issue at this time as we are set up with the Holiday Inn.



- c. Standards Committee- Chair: President Elect, Luke; Allison,
 - i. Student Conference Scholarships – Family Based Legacy Scholarship
 1. Discussion:
 - a. Deadline for application: January 16th, 2018
 - i. Allows time to review and then can discuss at the next Board meeting.
 - b. Update on topic for essay.
 - c. Programs targeted: UND, Minot State, University of Mary (and affiliates)
 - d. They would have an option to come to the meetings (conference/board) as well as attend the conference.
 - e. Preferably seniors but will look at juniors if there is a lack of applicants. Bachelor's versus Master's. Can be an online student.
 - f. Prepared to send this information out within the next few weeks. Board will provide feedback and we can roll out with this.
 - ii. Award Nominations soliciting has started. The NDBCE plans to send out to licensed counselors. Will touch base with other boards to see if they will do this also (Marriage/Family and Addiction).
 1. Anyone can nominate
 2. February 16 Complete Award Nomination Paperwork Due
 - a. Award Nomination Application Form
 - b. 2 letters of support – will have people submit these to our website, which will be emailed to Luke. We will then change the email address every year to the president elect.
 - iii. Cheryl agreed to join the standards committee – this will be added to the website.
- d. Nominating Committee- Chair: Nicole; Luke, Katie
 - i. List of openings from outgoing Directors finishing terms
 1. See contact lists of Board of Directors for current terms served
 - a. Outgoing Directors:
 - i. Nicole Justesen
 - ii. Amy Oehlke
 - iii. Angela Schon
 - iv. Appointed position
 - v. Appointed position
 - vi. Appointed position
 - vii. Other?
 1. Kat will follow up with Rhonda to see if she is interested in continuing.
 - ii. February 16 Slate of candidates for ballots due
 1. Cheryl Thomas- forms completed
 2. Vincent Roehr- forms completed
 3. Kelsey Buss- forms completed
 4. Kara Eastlund- forms completed
 5. Potential recruits: Jamie Benson (board member), Emily Wangen (MTIM – board member), Rachael Behm (board member), Deborah Laben (parent rep), Marnie Sundeen (currently on conference committee), Raeanne Kaczmariski (currently on conference committee)

MISSION OF THE NDFBSA

Believing that all families have inherent strengths and can best be served in their own environment, the North Dakota Family Based Services Association is committed to investing in the preservation and affirmation of families through: Advocating the development and expansion of family based services; Promoting a family-based philosophy throughout North Dakota and Providing forums for education, networking, policy development and support.



- iii. March 9 Bios and photo due to website
 - iv. April 3 Ballots Due
 - v. Wednesday April 4 Voting occurs by general membership
 - vi. Incoming Directors announced at Annual Meeting Thursday April 5
- e. Newsletter and Public Relations Committee- Chair: Allison; Katie, Rhonda
- i. NDFBSA materials: business cards or bookmarks
 - a. Contact Shirts from Fargo: Kat
 - b. We will be ordering this from Shirts from Fargo. No quote at this time. Will be traveling with our display board and will resemble display board set up.
 - ii. Display board calendar for remaining year and next year
 - iii. Shirts from Fargo: Kat
 - 1. Contact: Justin Nelson and Aaron
 - a. Special Edition Blues options presented and discussed (fabric type and colors).
 - i. Register early/on time – get a certain percentage off.
 - ii. Offer a visual of what they will look like.
 - iii. Discussion about having some on hand at the conference for people to buy.
 - b. Mugs and Canvas Bags added to online store
 - 2. Discussion on fundraising dollars from store
 - 3. Edits to current apparel
 - iv. NDFBSA website
 - 1. Katie Renner – is board representative for the website in relation to the plug in option.
 - a. Registration option online
 - i. Plugin purchase approval up to \$100
 - ii. Approval for installation up to \$250
 - 2. Conference: Resource Fair registration will be included on the website.
 - v. 30 Year Video – Kat presented the option of doing this through her contacts with the Good for Nothing project (Max Kringen and Tellwell for Good). Bringing an idea together of who we are – with focus on future (visionary). Will send additional information out to the board to review so we have a better idea of what this would be. A video was done at 25 years.
 - 1. This would take place during the conference and volunteers for people to speak during the video.
 - 2. Kat will email Max and Tellwell to see if this is even an option for us.
 - vi. Event Strategy Worksheet for social media: Allison
 - 1. No current updates
 - 2. Schedule posts assignment: need to focus on January and March in particular. Kat and Allison will work together on this.
6. Additional Business/Old Business
- a. Binders – Jen gave Angela her old binder. Cheryl will need a binder.
7. Adjourn

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- a. Luke motioned to adjourn the meeting, Angela seconded. There was no discussion. All members present were in favor. Motion carried.

Respectfully submitted,
Amber Nelson MS/LAC, LPC
NDFBSA Secretary

Upcoming Meetings 10am-2pm @FM Area Foundation Fargo, ND

- Friday November 17 Conference
- Friday December 15 Conference +Board Video Conference
- Friday January 19 Conference
- Friday February 16 Conference +Board
- Friday March 9 Conference at Holiday Inn
- Tuesday April 3 evening Conference at Holiday Inn
- Thursday April 5 evening Board at Holiday Inn

Pre Conference (tentative) Tuesday April 3

Conference Wednesday April 4 Thursday April 5 and Friday April 6

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